**Lead Applicant**

|  |  |
| --- | --- |
| Name, position and contact details (email and telephone number) of lead applicant: |  |
| University department and unit: |  |

**Co-Applicants**

|  |  |
| --- | --- |
| Name, position, University department and Division of all co-applicants: |  |

**Project details**

|  |  |
| --- | --- |
| Title: |  |
| Start date: |  |
| End date: |  |

**Financial details**

|  |  |
| --- | --- |
| Total direct cost of the research project: |  |
| Contribution to direct costs from Department/Faculty/Division:*Please give details including specific source(s)* |  |
| Contribution from other sources:*Please give details including specific source(s)* |  |
| **Amount requested from the Fund:** |  |

**Breakdown of funds requested**

|  |  |  |
| --- | --- | --- |
| **Budget heading** | Description | Amount requested  |
| Staff costs |  |  |
| Consumables |  |  |
| Equipment |  |  |
| Other direct costs |  |  |
| **Total** |  |  |

**Lay Person Summary** (no more than 250 words)

|  |
| --- |
|  |

**Approval by host department Departmental Administrator**

|  |  |
| --- | --- |
| Name |  |
| Signature | I confirm that the Department has approved this application and that the appropriate ethical approvals, and personal and project licenses for the project will be in place before the project starts. I also confirm that the applicant holds a contract extending until at least the end date of their proposed project (or a departmental underwrite).  |

**Administrative contact for award**

|  |  |
| --- | --- |
| Name, position and contact details of administrative contact: |  |

Please append the following to your application:

1. Case for support (see template overleaf)
2. A one page CV for each applicant listed in the application form

**Case for Support**

|  |
| --- |
| *Please complete the following sections in non-technical language comprehensible to a general academic audience (rather than to subject specialists only). The case for support must be a maximum of 2 sides of A4 (minimum 11 point font).*  |

|  |  |
| --- | --- |
| **Lead Applicant** |  |
| **Title of Post** **(e.g. University Lecturer)** |  |
| **Project Title** |  |

|  |
| --- |
| **Abstract** (max 250 words) |
|  |

|  |
| --- |
| **Justification for support**  |
|  |

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| --- |
| **Project objectives and proposed outcomes**   |
|  |

**Additional supporting material**

|  |
| --- |
| **List of external research grants held** (*if applicable*)(This is additional to page limit above) |
|  |